



भारतीय सांख्यिकीय संस्थान
INDIAN STATISTICAL INSTITUTE

203, बी. टी. रोड, कोलकाता – 700 108 / 203, B. T. Road, Kolkata- 700 108
(An Autonomous Body funded by Ministry of Statistics and Program Implementation, GoI)
(सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय द्वारा वित्तपोषित एक स्वायत्त निकाय, भारत सरकार)



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Date: 19 February 2020

The Institute invites applications from registered organisations specialized in providing counselling sessions to an individual or a group of students, staff and their family members for its Headquarters in Kolkata **initially for one year and extendable year wise based on satisfactory performance.**

Essential Experience: Organizations having at least 5 years of experience in conducting psychological counselling in academic institutions. Preference will be given to organization having counsellors who have M.Phil. in clinical psychology.

Job Responsibility: Representatives of the organization will have to attend ISI, Kolkata campus two times in a week for at least three (3) hours duration. They will also have to organize sensitization programme twice in a year.

Remuneration: For each counselling session they will be paid an honorarium of ₹2500/- (Rupees two thousand five hundred) only and for each sensitization programme they will be paid an honorarium of ₹5000/- (Rupees five thousand) only.

Documents to be submitted with the Application format:

- (1) Registration certificate of the organization.
- (2) PAN/GST No.
- (3) IT returns for last three Financial Years.
- (4) List of other organizations/Institutes where attached with.
- (5) Documents pertaining to experience in the field of psychological counselling obtained from client including resume of at least two experts affiliated with the organization.

All interested organizations are requested to submit their applications to the Chief Executive (Admn. & Finance), Indian Statistical Institute, 203, B. T. Road, Kolkata - 700108 **within 09 March 2020.**

Chief Executive (Administration & Finance)

APPLICATION FORMAT

1. Name of the Organization :
2. Address :
3. Registration No. :
4. Specialization (if any) :
(Regarding Field of Work)
5. List of Organization/Institute where :
attached (with supporting documents)
6. Any other relevant documents :
7. Income Tax Return for last 03 (three) :
Financial years