



भारतीय सांख्यिकीय संस्थान INDIAN STATISTICAL INSTITUTE

203, बी. टी. रोड, कोलकाता – 700 108 / 203, B. T. Road, Kolkata- 700 108
(An Autonomous Body funded by Ministry of Statistics and Program Implementation, Govt)
(सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय द्वारा वित्तपोषित एक स्वायत्त निकाय, भारत सरकार)



No.PU/507/ADV/599

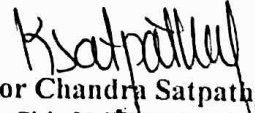
16 November 2021

ADVERTISEMENT

Indian Statistical Institute (ISI), Library, Documentation & Information Science Division, Kolkata is looking for young, dynamic, tech-savvy, highly motivated and committed post graduates in Museology from recognised Indian Universities with consistent good academic record to serve as **Trainee** in the Prasanta Chandra Mahalanobis Museum & Archives, Kolkata purely on temporary basis to work on documentation and digitization of archival documents and museum artefacts of P.C.M. Memorial Museum & Archive.

- No. of positions: **Four (04)**
- Qualifications: Masters in Museology with first class and a bachelor degree (under 10+2+3) from a recognised University/ Institute with consistently good academic record. Candidate with working knowledge of museum & digital preservation will be given preference.
- Scope: Trainees will be oriented with various functions & services of the Museum and will get a chance to learn about Archive file Maintenance, Maintenance of Museum Artefacts, High resolution scanning, Digital restoration of archival document/ photo, large scale data/ photo entry, log book maintenance etc.
- Pay: Consolidated pay of ₹12000/- (Rupees twelve thousand only) per month.
- Tenure of Appointment: The tenure of appointment initially will be upto **31 March 2022** from the date of his/her joining the Institute which may be extended later/ terminated earlier, depending on availability of funds and performance of the candidates.
- Age: Should not exceed 35 years as on 01 November 2021, with usual relaxation for SC/ST/OBC and differently abled candidates as per Government of India norms.

Owing to the prevailing COVID-19 crisis, eligible and interested candidates are requested to apply by sending a covering letter to the e-mail: ksatpathy@isical.ac.in and to monali@isical.ac.in mentioning subject as "Application for Trainee" latest by **03 December 2021** addressed to the Chief Librarian, Library, Indian Statistical Institute. The covering letter along with the current resume (signed) of the candidate in English, which is required to include (a) Name (In block letters), (b) Passport size photograph, (c) Permanent/ Present Address, (d) E-mail Address, (e) Telephone/Mobile No., (f) Parent's/Spouse's Name, (g) Date of birth, (h) Academic Qualifications (with percentage of marks obtained in each examination starting from 10th class), (i) Experience (if any), (j) Aadhar Card No., (k) SC/ST/OBC/Differently abled status with self attested scanned copies of all documents/testimonials. At the time of joining, selected candidates have to produce all relevant documents/testimonials in original for verification and a medical certificate of fitness from the Medical Officer of the Institute. Failing this, the institute will offer the position to the next candidate in the merit list prepared for this purpose. CVs with incomplete information or without supporting documents will be summarily rejected. The selected candidates will work from Monday to Saturday (six days a week) and be ready to work in different shifts and weekends on rotation basis if required. No TA/DA will be paid to the candidates for attending the interview. After short listing, venue, mode of interview (online or in person) and time of interview would be informed to the selected candidates via e-mail. For any query/ clarification you may write us at ksatpathy@isical.ac.in. The Institute reserves the right not to appoint any of the above. This advertisement is also available on our website www.isical.ac.in/jobs.


(Kishor Chandra Satpathy)
Chief Librarian

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