

Indian Statistical Institute

203 B.T. Road, Kolkata – 108

No.PU/507/ADV/690


01 October 2019

ADVERTISEMENT

A walk-in-interview will be conducted on 24 October 2019 at 11:30 a.m. in the Conference Room of the Library Unit, Kolkata for recruitment of two (02) Trainees on a purely temporary basis for various functions and services of the Reprography & Photography Unit and will get a chance to learn about High Resolution, Large Scale Photocopying, Large Scale Data Entry/ Photo Entry, Log Book Maintenance, Maintenance of Digital Photo Archives, Data Processing, Comb Binding, Microfilm indexing & DTP work in the Reprography & Photography Unit of the Institute Kolkata.

- Qualifications : Graduate (under 10+2+3 system) with two years relevant experience or Post Graduate in any discipline from a recognised University/Institute with consistently good academic record. Candidate with sufficient knowledge of Photoshop Software, Multimedia and Digital Photography will be given preference.
- Pay : ₹12000/- (Rupees twelve thousand only) per month (Consolidated).
- Tenure of appointment : The tenure of appointment will be upto 31 March 2020.
- Age : 35 years as on 01 September 2019. Age may be relaxed for SC/ST/OBC/Women and differently abled candidates.

Candidates appearing for the interview are required to bring with them the application addressed to the Director, Indian Statistical Institute, 203 B.T. Road, Kolkata – 700108 along with signed bio-data (in English), stating (a) Name (in block letters), (b) Mailing Address, (c) E-mail Address, (d) Telephone/Mobile No., (e) Parent's/ Spouse's Name, (f) Date of birth, (g) Aadhaar No., (h) Academic Qualifications (with percentage of marks obtained in each examination), (i) Experience (if any), (j) SC/ST/OBC/Differently abled status along with all attested copies of all certificates. They should bring the original copies of all certificates for verification. The selected candidates will work from Monday to Saturday (six days a week) and be ready to work in different shifts and weekends on rotation basis. No TA/DA will be paid to the candidates for attending the interview. Candidates are requested to report to the office of the Library, Indian Statistical Institute, 203 B.T. Road, Kolkata – 700108 on 24 October 2019 at 10:00 a.m. The Institute reserves the right not to appoint anyone in this projects. *This advertisement is also available on our website www.isical.ac.in.*


(Dipti Prasad Mukherjee)
Deputy Director (Officiating)

- Copy to :
1. Chief Librarian/ Deputy Librarian, Library, ISI, Kolkata.
 2. All Heads of Division/Departments/Sections/Units etc. for circulation amongst the workers and **NOTICE BOARD**.
 3. In-Charge, Despatch Section for arranging circulation accordingly.
 4. Director's Office (5) CE(A&F)'s Office
 6. No.PU/507/ADV/ (7) No.PU/509/PROJECT-ADV-SC/