

INDIAN STATISTICAL INSTITUTE
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OFFICE ORDER NO. D.O./2020/ 171 DATED 06 JULY 2020

The COVID-19 cases are on the rise and it is difficult to keep the Institute completely insulated from this situation. Thereafter, COVID-19 related guidelines must be observed strictly in order to ensure the safety of the workers and to maintain the functioning of the Institute. A list of COVID related notices and advisories are now available at <https://www.isical.ac.in/content/covid-related-advisories>.

It is a serious concern to note that the approach of some of the workers of the Institute towards various instructions, passed from time to time by the Institute Administration, is quite casual. Workers are seen to be visiting other offices for socializing and moving in groups. This, as a result, increases chances of spread of the pandemic and makes the process of contact tracing difficult. Under the above circumstances, there is an urgent requirement of observing the guidelines to prevent the spread of disease. Therefore, the following is reiterated for strict compliance:

1. Video conferencing/conference call should be practiced for interaction, avoiding any kind of physical proximity/gathering, to the extent possible.
2. Visit to other Departments/Sections/Units should be restricted and only when unavoidable. To avoid crowding at places and to maintain social distancing, prior appointment should be fixed with office required to be visited.
3. One person should be nominated by each office to carry documents/bills from one office to another minimizing number of visits to the extent possible.
4. Any kind of gathering, violating the norm of social distancing, is strictly prohibited.
5. Aarogya Setu status must be reported at the entry gates, if requested, and workers having "SAFE" status only should attend office.
6. Any kind of violation of the said norms will be viewed seriously.



(Dipti Prasad Mukherjee)
Deputy Director (Officiating)

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1. All Heads of Departments/Sections/Units including outlying centres/branches: for information and circulation
 2. Director's Office