

INDIAN STATISTICAL INSTITUTE
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CIRCULAR

Policy decision of the benevolent fund disbursement

A Circular No. D.O./20918 dated 28 June 2013 underlying various policy decisions on the disbursement of the benevolent fund was issued and due to administrative reason the same was kept in abeyance vide Office Order No. D.O./21000 dated 30 July 2013. After reviewing the whole aspects on the matter the following changes wherever, required is hereby incorporated. The following guideline governing policies for the disbursement of benevolent funds are as follows.

Scope of the scheme:

The policy will be made so that low paid workers can get maximum benefit out of the scheme. In general it will cover

1. Disaster such as fire, flood, earthquake etc. that creates loss of the regular worker and his/her family.
2. Necessary medical treatment (not covered by ISI insurance or medical reimbursement rules).
3. Limited medical support for retired workers.
4. Any other important case specific to worker in service that the committee may consider suitable for support.

Mode of operation:

The workers should apply to the Director with all relevant documents which will be forwarded to the committee. The committee will sit three times a year and decide on the cases on first come first served basis, subject to the availability of funds. The decision will be in the form of recommendation to the Director who will approve the recommended amount. To arrive at a decision the committee may ask for further supporting documents from the worker.

If any worker receives substantial amount from the benevolent fund once, then he/she should apply to this committee after a reasonable span of time. Otherwise, the application may not be entertained. This will help to distribute the fund money to a larger section of the workers.

Basic policy:

The bulk of cases will be related to medical treatment. The committee decided to put the workers in three income strata and fix the quantum of help on the basis of that. The stratum used for ISI TA/DA rule in terms of grade pay has been the primary benchmark for this. Thus, the three strata, referred as A, B and C, are as follows:

Stratum A:	Grade Pay Rs. 8900/- and above .
Stratum B:	Grade Pay Rs. 5400/- and above but less than Grade Pay Rs. 8900/-
Stratum C:	Grade Pay below Rs. 5400/- ; and Students, Research scholars

Contd. 2/-

The assistance will be distributed among these categories as follows:

Stratum	Claimed Amount	Maximum Recommendable
A	Upto Rs. 1,00,000/-	20% of the claimed amount
	Rs. 1,00,001/- to Rs. 2,00,000/-	Rs. 20,000/- + 40% of (Claimed amount in excess of Rs. 1,00,000/-)
	Rs. 2,00,001/- to Rs. 3,00,000/-	Rs. 60,000/- + 60% of (Claimed amount in excess of Rs. 2,00,000/-)
B	Upto Rs. 3,00,000/-	60% of the claimed amount
C	Upto Rs. 3,00,000/-	90% of the claimed amount

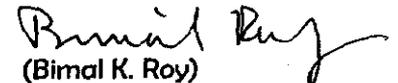
Any claim for more than Rs. 3,00,000/- will be curtailed to Rs. 3,00,000/- for this purpose.

For the help requested under disaster category, the policy of reimbursement amount will be guided by the above structure only.

Some medical support is now granted to the retired workers. However, some cases are not covered under the scheme. To support such cases the worker should be admitted in a Govt. hospital. The support will be guided by CSMS regular worker rules.

For other type of request (including that on calamities) the benevolent fund committee will decide on case - by - case basis.

The guidelines may still be reviewed and revised from time to time as and when felt necessary by the ISI administration.


(Bimal K. Roy)
Director

To : All Heads of Division/Departments/Sections/Units etc at Kolkata including all outlying Centre/Branches of the Institute for information and circulation amongst workers.