

INDIAN STATISTICAL INSTITUTE

203 B.T. Road, Kolkata – 700 108

No. CAF/24-7/624

12 January, 2016

CIRCULAR


Sub: Conferences/Workshops organised by Indian Statistical Institute

The Director (CAP/ISI), Ministry of Statistics & P.I., Govt. of India, vide its letter No. I-12011/222014-ISI dated 28.12.2015 has sent instructions for obtaining clearance from MEA & MHA on the subject stated above. In addition there is a requirement to inform the Ministry regarding any schedule to hold National/International Seminar/Workshop etc. Copy of the letter and instruction are enclosed for ready reference.

All concerned are requested to act accordingly as stated in the enclosed letter for getting clearance for holding conferences/workshops as organised by ISI.

Yours sincerely,

Encl. As stated


(Col S Chakraborty)
Chief Executive (Admn. & Finance)

Copy to : All Heads of Divisions / Departments / Sections / Units etc. including outlying Centres / Branches / Offices.

: Director

F. No.I-12011/22/2014-ISI
Government of India
Ministry of Statistics & P.I.

Sardar Patel Bhawan,
Sansad Marg, New Delhi,
Dated: 28th December, 2015.

To

Prof S Bandyopadhyay,
Director,
Indian Statistical Institute,
203, Barrackpore Trunk Road,
Kolkata- 700108.


Subject: Conferences/ workshops organized by Indian Statistical Institute
(ISI)-regarding.

Sir,

In reference to the subject mentioned above, It is being observed that incomplete details are being provided for the various Conferences/Workshops conducted by Indian Statistical Institute to this Ministry for political and security clearance from MEA & MHA. It is requested that all the proposals sent to this Ministry should contain information on budget provision, financial implications to this Ministry, if any; Number of foreign participants and their complete list along with details like Name, father's name, Citizenship, e-mail id and Passport Number. Instructions received from MHA (Foreign Division) may be strictly adhered to. It must be ensured that above mentioned details are sent to this Ministry well in advance to complete the necessary formalities. In addition, for participants from countries like Afghanistan, China, Pakistan etc Instruction from M/o Home Affairs is also enclosed for compliance. Further, it is also requested that any proposal on conduct of International Conference/ Workshop should be forwarded to the Ministry through either CE (A&F), ISI or any nodal officer nominated for the purpose.

Yours faithfully,

Encl: As above


(R Savithri)
Director (CAP/ISI)

Copy to:-

✓ (1) Col S Chakraborty, CE (A&F), ISI, Kolkata.

Instructions regarding participants from (1) Afghanistan (2) China (3) Iraq (4) Pakistan (5) Sudan (6) foreigners of Pakistani origin and (7) Stateless persons

The participants from the countries listed above should submit online visa application at the Indian Mission/ Post concerned. Copy of the invitation letter from the organizer, clearance from MHA for holding the event from security angle and political clearance from MEA should also be submitted along with the visa application.

2. For nationals of above countries participating in the conference, information in the format given below should be submitted to the Ministry of Home Affairs (Foreigners Division) **at Least thirty (30) days before the commencement of the said event/conference if the event is being organized in India by a Ministry or Department of the Government of India, State Governments or UT Administrations, Public Sector Undertakings, Central Educational Institutions, Public Funded Universities or an Organization owned and controlled by the Government of India or any State Government/ UT, United Nations or its Specialized Agencies.**

3. For nationals of above countries participating in the conference, information in the format given below should be submitted to the Ministry of Home Affairs (Foreigners Division) **at Least sixty (60) days before the commencement of the said event/Conference if the event is being organized in India by private organizers- be it an NGO or a private institution.**

Format for furnishing information

S.No	Name	Father's/Husband's Name	Date of Birth	Place of Birth	Nationality & Passport No.	Date of Issue	Place of Issue	Date of Expiry	Address in country of residence

The Unique ID (File no.) of the online visa application submitted may also be furnished.

4. If the number of participants is more than 15, the information should be provided in soft copy in CD also.

5. For further information, FAQs on 'Conference Visa' under Frequently Asked Questions (FAQs) in MHA's website www.mha.nic.in/ForeignDiv/ForeignHome.html may be referred.
